

**ALEXANDRIA TOWNSHIP COMMITTEE MEETING  
MINUTES  
April 8, 2015**

This meeting was advertised in the Hunterdon County Democrat, and notice posted in the Alexandria Township Municipal Offices and the Alexandria Township Website, ([www.alexandria-nj.us](http://www.alexandria-nj.us)) as required by the Open Public Meetings Act.

Meeting Called to order at 7:38 PM.

**ROLL CALL:** Committeeman Pfefferle, Committeeman Swift, Mayor Abraham, Attorney Dragan, and CFO Rees were present.

**FLAG SALUTE:**

**MUNICIPAL BUILDING UPDATE:**

- Water Holding Tank for Park Barn Basement Quotes

Three quotes were received from the following:

Stovers	\$1,300.00
Samuel Stothoff	\$1,964.67 to \$2,164.67
David Stothoff	\$1,774.00

Comm. Pfefferle made a motion, seconded by Comm. Swift to award Stovers the contract in the amount of \$1,300.00. **ROLL CALL: Comm. Swift, yes; Comm. Pfefferle, yes; and Mayor Abraham, yes.**

- Pathway Lights

Committee reviewed the design plan for the lighting configuration.

- Township Sign Placement

A walk through of the building was done. The building interior was cleaned, painted, and roughly finished. Furniture delivery expected on or around May 1<sup>st</sup>. Mayor Abraham would like the May meeting at the new municipal building but that would be dependent on everything being on schedule. Sign will go by sidewalk entrance. Former Mayor and resident Harry Fuerstenberger received a phone call from a township resident who would like to donate a 55 x 67 original hand painted Township map dating back to 1630. Holland Township has offered to give the Township the same map but it is a copy. The Township will accept both maps and hang them in different areas of the building.

**COMMITTEE REPORTS:**

- ENVIRONMENTAL COMMISSION REPORT

Member Barbara Daniello thanked the Township Committee for allocating money for the 2<sup>nd</sup> grade program at last month's meeting. Well water testing is Saturday, April 11, 2015 at the pavilion. Mayor Abraham appointed Ken Skillender as a member of the Environmental Commission. Comm. Pfefferle made a motion, seconded by Comm. Swift to approve the appointment of Ken Skillender by Mayor Abraham. **ROLL CALL: Comm. Swift, yes; Comm. Pfefferle, yes; and Mayor Abraham, yes.**

- FARMLAND/OPEN SPACE:

Chairman Bill Fritsche is hoping that the 17 acre Kappus parcel will be closing at the end of the month. Hahola North and South will be closing soon as well. The Papazian property (Associated Tree Movers) has

closed. Zander-No Change. Jacobson property closing shortly; survey was awarded. Grefe property is being evaluated still. Hay property is a county application.

- PARK & RECREATION REPORT: No report
- ROAD CHAIRMAN'S REPORT:

Road Chair Comm. Swift read the following report prepared by DPW Foreman Glenn Griffith:

**Municipal Building;**

- a) Installed 2 underground propane tanks, 1 - 1000 gal. and 1 - 500 gal. with piping to the building;
- b) Installed underground pipe to run the water from the roof gutters down to the seepage tanks;
- c) Installed the 4" waste line from the new 1000 gal. septic tank down to the existing field. Inspected and passed by Hunterdon County Health Dept.;
- d) Started the underground pipe system for a trench drain that will be located where the depressed curb line meets the sidewalk;
- e) Electric line from the municipal building to the park barn has been installed by Mt. Salem Electric-wire only. Electrical hook up will be at a later point;
- f) Started back filling the foundation with soil.

**Snow;** March 20<sup>th</sup> 4" to 7" on the grass areas, 3" to 6" on the roadway

**Equipment maintenance** – on going

**Pothole repairs** – on going

**Gravel Roads Maintenance** – on going

**Park-** repairing ruts in the grass from vehicles

**PUBLIC COMMENT FOR AGENDA RELATED MATTERS ONLY:**

None

**ADOPTION OF BUDGET**

The Township Committee for a number of years has focused on the municipal tax levy and it has remained fairly flat. This year the Township Committee has decreased taxes by \$62.93 from 2014. The tax levy for the municipal portion of the tax bill this year is 7.8%. The Township Committee has undertaken a healthy DPW program for 2015. DPW has a lot of challenges coming for 2015 which include major activity on Rick Road and beginning activities on Schoolhouse Road. Schoolhouse Road will be a multi-year effort due to DEP permits and engineering. The project won't be completed until 2016. The Rick Road project will consist of road work from Hemingway Drive down to Schoolhouse Road. Amount to be raised by taxes for 2015 is \$1,387,730.20. Comm. Swift made a motion, seconded by Comm. Pfefferle to open the 2015 budget for public hearing. **ROLL CALL: Comm. Swift, yes; Comm. Pfefferle, yes; and Mayor Abraham, yes.**

Resident Bill Fritsche questioned the municipal debt service. CFO Rees noted that the details were on Pages 17 & 18. Bill Fritsche requested that the Township use the balance of County Open Space monies allotted to the Township for the purchase of the Diocese of Metuchen property so the Township doesn't lose it. Currently, the Township has a balance of \$2,351,000.00 in the Township Open Space account as of December 31<sup>st</sup> for the purchase of open space throughout the Township. Former Mayor and resident Harry Fuerstenberger questioned the medical billing for court personnel. CFO Rees noted that Alexandria Township pays for the health benefits of the Court Administrator but the Township is reimbursed by the other two towns. Resident, Sonya Sellers questioned the fees to be paid to Township Planner David Banisch in the amount of \$12,000.00. CFO Rees noted that additional fees are being allotted for COAH. Mrs. Sellers also questioned the deficit in the dog licensing account. CFO Rees noted there is a deficit of \$3,000.00 because the cost of a dog warden supersedes what is brought in through dog licenses. Resident, Floyd Evans questioned the reserve of uncollected taxes. CFO Rees noted it's determined by a state formula. Comm. Swift made a motion, seconded by Comm. Swift to close the public hearing. **ROLL CALL: Comm. Swift, yes; Comm. Pfefferle, yes; and Mayor Abraham, yes.**

- Resolution 2015-042 Amendment of 2015 Budget

Comm. Pfefferle made a motion, seconded by Comm. Swift to approve Resolution 2015-042. **ROLL CALL: Comm. Swift, yes; Comm. Pfefferle, yes; and Mayor Abraham, yes.**

**RESOLUTION 2015-042 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AMENDED BUDGET FOR 2015**

**WHEREAS**, the local municipal budget for the year 2015 was approved on the 11th day of March, 2015; and

**WHEREAS**, the public hearing on said budget has been held as advertised; and

**WHEREAS**, it is desired to amend said approved budget;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, that the following amendments to the approved budget of 2015 be made:

<b>8. GENERAL APPROPRIATIONS</b>	<b>From</b>	<b>To</b>
(A) Operations – within “CAPS” – (continued)		
<b>( E ) Deferred Charges and Statutory Expenditures-</b>		
Municipal within “CAPS” (continued)		
<b>(2) STATUTORY EXPENDITURES</b>		
Contribution to:		
Public Employees’ Retirement System	61,847.00	63,678.00
Social Security System (O.A.S.I.)	60,000.00	58,169.00


BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith with the Director of the Division of Local Government Services for approval.

ROLL CALL:	AYE	NAY	ABSENT
Abraham	X		
Swift	X		
Pfefferle	X		

*I, Michele Bobrowski, Municipal Clerk, hereby certify that the foregoing resolution is a true and accurate copy of a resolution adopted by the Township Committee of the Township of Alexandria at a regular and duly convened meeting held on April 8, 2015. In witness thereof, I have set my hand and affixed the seal of the Township of Alexandria this 8th day of April 2015.*

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*Michele Bobrowski, RMC*

Comm. Pfefferle made a motion, seconded by Comm. Swift to approve the 2015 budget.  
**ROLL CALL: Comm. Swift, yes; Comm. Pfefferle, yes; and Mayor Abraham, yes.**

**OLD BUSINESS:**  
None

**NEW BUSINESS:**

- Ordinance 2015-003 Acquisition of Diocese of Metuchen B-11, L-16-*1<sup>st</sup> Reading*  
Mayor Abraham noted that the Township's plan is to purchase, preserve, and re-sell with one buildable lot. Atty. Dragan will amend Ordinance Section 3 to read "Township of Alexandria's dedicated Open Space Trust Fund and/or Hunterdon County's dedicated Open Space Trust Fund." Comm. Pfefferle made a motion, seconded by Comm. Swift to approve Ordinance 2015-003 on 1<sup>st</sup> reading with changes to Section 3. Public Hearing will be on May 13, 2015. **ROLL CALL: Comm. Swift, yes; Comm. Pfefferle, yes; and Mayor Abraham, yes.**

### ***ORDINANCE 2015-003***

***AN ORDINANCE AUTHORIZING THE ACQUISITION OF A CERTAIN REAL  
PROPERTY KNOWN AS BLOCK 11, LOT 16 IN THE TOWNSHIP OF ALEXANDRIA  
FROM DIOCESE OF METUCHEN.***

**WHEREAS**, there exists certain real property known as Block 11, Lot 16 on the official tax map of in the Township of Alexandria (hereinafter the “Property”) consisting of approximately 80 +/- acres of vacant farmland, which property is currently owned by the Diocese of Metuchen (hereinafter “Owner”); and

**WHEREAS**, the Township of Alexandria (“Township”) has determined that there is a beneficial public interest in acquiring the Property for open space, agricultural preservation and/or other public purposes; and

**WHEREAS**, the Township is authorized pursuant to N.J.S.A. 40A:12-1 et seq. to acquire the Property for public purposes; and

**WHEREAS**, in the interest of negotiating a timely and mutually acceptable voluntary transaction between the Township and the owner of the Property, it is and has been the policy of the Township to negotiate with the owner of the Property on the basis of fair market value; and

**WHEREAS**, the purchase shall be made subject to and in accordance with the conditions set forth in the Contract of Sale on file with the Township Clerk’s Office, and any agreed-upon amendments thereto, for a negotiated price of \$960,000; and

**WHEREAS**, while it is anticipated that there are outside governmental funding sources available to assist the Township in purchasing the Property, the Township has previously-raised funds for this acquisition currently available within its open space trust fund and is prepared to move forward with this acquisition in the public interest; and

**WHEREAS**, the transaction is subject to a satisfactory deed for the Property being submitted to the Township upon closing of title on the Property; and

**WHEREAS**, it is the Township’s further intention to make application to the appropriate and available governmental program for preservation of all or a portion of the Property for agricultural purposes.

**NOW, THEREFORE BE IT ORDAINED** by the Township Committee of the Township of Alexandria in the County of Hunterdon and State of New Jersey, as follows:

**Section 1.** For the reasons set forth above, Township Committee hereby authorizes the fee simple acquisition of Block 11, Lot 16 on the official tax map of the Township of Alexandria from the Diocese of Metuchen for the purchase price of \$960,000.00, conditioned upon all remaining contingencies set forth in and fulfillment of the terms of the Contract and any amendments thereto. The Township is authorized to accept and record the Seller’s deed with the Office of the Hunterdon County Clerk following the closing of title on the Property.

**Section 2.** The Mayor, Township Attorney and Clerk of the Township are hereby authorized and directed to take all reasonable, necessary and lawful steps including ordering, preparing and executing any and all necessary pre-closing documentation and title closing documents, toward the negotiated acquisition of said Property, in the manner and subject to the terms and conditions specified above, and are further authorized and directed to make the aforesaid payment to the owner of the Property.

**Section 3.** The purchase price for this acquisition shall be paid utilizing previously raised funds which are available from Township of Alexandria’s dedicated Open Space Trust

Fund.

**Section 4.** This purchase is being made pursuant to N.J.S.A. 40A:12-1, 3 4, and 5, et seq. If the provision of any article, section, subsection, paragraph, subdivision or clause of this Ordinance shall be judged invalid by any Court of competent jurisdiction, such Order or Judgment shall not affect or invalidate the remainder of any such article, section, subsection, paragraph or clause and, to this end, the provisions of this Ordinance are hereby declared to be severable.

**Section 5.** In addition, the Mayor , Township Attorney and Clerk of the Township are hereby authorized and directed to take all reasonable, necessary and lawful steps as required toward applying to enroll the Property in an appropriate farmland preservation program using Municipal, County and/or State funds. Sale of an agricultural development rights easement is also authorized, but shall be conditioned upon and subject to, review and acceptance by the Township Committee of an acceptable price and contract with the applicable governmental entity. Such acceptance may be made by resolution of the Township Committee.

**Section 6.** This Ordinance shall become effective immediately upon final adoption and publication in accordance with the laws of the State of New Jersey.

ATTEST:

\_\_\_\_\_  
Michele Bobrowski, CMC, Township Clerk

\_\_\_\_\_  
Paul Abraham

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• Ordinance 2015-004 DPW Capital Improvements-***1<sup>st</sup> Reading***  
Township Committee budgeted \$500,000 for various DPW road projects this year. The Township is required to put \$25,000.00 upfront for the bond. Comm. Swift made a motion, seconded by Comm. Pfefferle to approve Ordinance 2015-004 on 1<sup>st</sup> reading. Public Hearing will be on May 13, 2015. **ROLL CALL: Comm. Swift, yes; Comm. Pfefferle, yes; and Mayor Abraham, yes.**

**TOWNSHIP OF ALEXANDRIA  
HUNTERDON COUNTY, NEW JERSEY**

**BOND ORDINANCE NUMBER 2015-04**

**BOND ORDINANCE PROVIDING FOR THE UNDERTAKING OF ROADWAY REPAIRS AND IMPROVEMENTS, BY AND IN THE TOWNSHIP OF ALEXANDRIA, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING \$500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$475,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF**

**BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ALEXANDRIA, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY** (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

**SECTION 1.** The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized as a general improvement or purpose to be undertaken by the Township of Alexandria, in the County of Hunterdon, State of New Jersey (the "Township"). For the said improvement or purpose stated in Section 3, there is hereby appropriated the sum of \$500,000, which sum includes \$25,000 as the amount of down payment for said improvement or purpose required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"). Said down payment is now available by virtue of a provision or provisions in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes.

**SECTION 2.** For the financing of said improvement or purpose described in Section 3 hereof and to meet the part of said \$500,000 appropriation not provided for by application hereunder of said \$25,000 down payment, negotiable bonds of

the Township are hereby authorized to be issued in the principal amount of \$475,000 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Township in a principal amount not exceeding \$475,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

**SECTION 3.** (a) The improvement hereby authorized and purpose for the financing of which said bonds or notes are to be issued is the undertaking of roadway repairs and improvements, including, as applicable, drainage improvements, roadway reconstruction and repaving, curb replacement, removal and replacement of sidewalks, concrete curbing, curb ramps, driveway aprons, re-grading, landscaping, excavation, pavement striping, installation of traffic calming devices, resetting manholes and inlets, and various other curb, sidewalk and roadway maintenance, and all engineering and design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection and contract administration, and all work, materials, equipment, labor and appurtenances necessary therefor or incidental thereto, all as set forth in detail in the official records of the Township Clerk.

(b) The estimated maximum amount of bonds or notes to be issued for said improvement or purpose is \$475,000.

(c) The estimated cost of said improvement or purpose is \$500,000, the excess thereof over the said estimated maximum amount of bonds



or notes to be issued therefor is the down payment for said improvement or purpose in the amount of \$25,000.

**SECTION 4.** In the event the United States of America, the State of New Jersey, and/or the County of Hunterdon make a contribution or grant in aid to the Township, for the improvement and purpose authorized hereby and the same shall be received by the Township prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey and/or the County of Hunterdon. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey and/or the County of Hunterdon, shall be received by the Township after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant in aid received by the Township as a result of using funds from this bond ordinance as “matching local funds” to receive such contribution or grant in aid.

**SECTION 5.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township, provided that no note shall mature later than one (1) year from its date or otherwise authorized by the Local Bond Law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes

issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

**SECTION 6.** The Capital Budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs will be on file in the office of the Clerk and will be available for public inspection.

**SECTION 7.** The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense and is an improvement which the

Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 15 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Township and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$475,000 and the said bonds or notes authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$125,000 for items of expense listed in and permitted under section 20 of the Local Bond Law is included in the estimated cost indicated herein for the purpose or improvement hereinbefore described.

**SECTION 8.** The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the bonds or notes authorized by this bond ordinance. The bonds or notes shall be direct, unlimited

obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Township for the payment of the bonds or notes and the interest thereon without limitation as to rate or amount.

**SECTION 9.** The Township reasonably expects to reimburse any expenditures toward the costs of the improvement or purpose described in Section 3 of this bond ordinance and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. No funds from sources other than the bonds or notes authorized herein have been or are reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside by the Township, or any member of the same “Controlled Group” as the Township, within the meaning of Treasury Regulation Section 1.150-1(e), pursuant to its budget or financial policies with respect to any expenditures to be reimbursed. This Section 10 is intended to be and hereby is a declaration of the Township’s official intent to reimburse any expenditures toward the costs of the improvement or purpose described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulation Section 1.150-2, and no further action (or inaction) will be an abusive arbitrage device in accordance with Treasury Regulation Section 1.148-10 to avoid the arbitrage yield restrictions or arbitrage rebate requirements under section 148 of the Internal Revenue Code of 1986, as amended (the “Code”). The proceeds of any bonds or notes authorized herein used to reimburse the Township for any expenditures toward the costs of the improvement or purpose described in Section 3 hereof will not be used directly or indirectly (i) to “refund” an issue of

governmental obligations within the meaning of Treasury Regulation Section 1.150-1(d), (ii) to create, within one year, following the reimbursement of any expenditures of bond proceeds “replacement proceeds”, within the meaning of Treasury Regulation Section 1.148-1 of the bonds, or any other bond issue, or (iii) to reimburse the Township for any expenditure or payment that was originally paid with the proceeds of any obligation of the Township (other than borrowing by the Township from one of its own funds or the funds of a member of the same “Controlled Group” within the meaning of Treasury Regulation Section 1.150-1(e)). The bonds or notes authorized herein to reimburse the Township for any expenditures toward the costs of the improvement or purpose described in Section 3 hereof will be issued in an amount not to exceed \$475,000. The costs to be reimbursed with the proceeds of the bonds or notes authorized herein will be “capital expenditures” in accordance with the meaning of section 150 of the Code and Treasury Regulation Section 1.150-1. This provision will take effect immediately, but will be of no effect with regard to expenditures for costs paid outside the permitted reimbursement period set forth in Treasury Regulation Section 1.150-2(d)(2).

**SECTION 10.** The Township covenants to maintain the exclusion from gross income under section 103(a) of the Code of the interest on all federally tax-exempt bonds and notes issued under this bond ordinance.

**SECTION 11.** This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption as provided by the Local Bond Law.

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- Resolution 2015-040 Appointment of Planning Board/Board of Adjustment Secretary

Subcommittee made up of Board of Adjustment Chair Barbara Daniello, Planning Board Chair Aram Papazian, Mayor Abraham, and Planning Board/Board of Adjustment secretary Diane McDaniel interviewed 3 applicants. Mary Knapp from Bethlehem Township was selected as the new part-time Planning Board/Board of Adjustment secretary. Comm. Swift made a motion, seconded by Comm. Pfefferle to approve Resolution 2015-040. **ROLL CALL: Comm. Swift, yes; Comm. Pfefferle, yes; and Mayor Abraham, yes.**

**RESOLUTION 2015-040 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY APPROVING OF SALARY AND OFFICE HOURS FOR PART-TIME PLANNING BOARD/BOARD OF ADJUSTMENT SECRETARY**

**WHEREAS**, the Township Committee of the Township of Alexandria shall require the services of a Part-Time Planning Board/Board of Adjustment Secretary; and

**WHEREAS**, there are sufficient funds available in the Municipal Budget to pay for this employee; and

**WHEREAS**, at a meeting held on March 30, 2015 the Alexandria Township Planning Board Chairman, Board of Adjustment Chairwoman, and Township Mayor appointed Mary Knapp as their permanent secretary effective April 8, 2015 through December 31, 2015; and

**WHEREAS**, Ms. Knapp will receive a copy of the Alexandria Township Employee Handbook, and

**THEREFORE, BE IT RESOLVED** by the Alexandria Township Committee, Township of Alexandria, County of Hunterdon in the State of New Jersey, that Mary Knapp will hold 2 office hours per week as Planning Board/Board of Adjustment Secretary for the Township at a rate of \$ 20.00 an hour effective April 8, 2015-December 31, 2015.

**BE IT FURTHER RESOLVED**, that Ms. Knapp will be paid \$200.00 for each meeting attended of the Planning Board/Board of Adjustment.

*I Michele Bobrowski, Municipal Clerk, hereby certify that the foregoing resolution is a true and accurate copy of a resolution adopted by the Township Committee of the Township of Alexandria at a regular and duly convened meeting held on April 8, 2015.*

*In witness thereof, I have set my hand and affixed the seal of the Township of Alexandria this 8th day of April 2015.*

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*Michele Bobrowski, RMC*  
*Municipal Clerk, Alexandria Township*

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- Proclamation that April is Child Abuse Prevention and Awareness Month  
Comm. Pfefferle made a motion, seconded by Comm. Swift to approve the proclamation below. **ROLL CALL: Comm. Swift, yes; Comm. Pfefferle, yes; and Mayor Abraham, yes.**



## **Township of Alexandria**

# **Proclamation**

### **CHILD ABUSE PREVENTION AND AWARENESS MONTH**

**WHEREAS**, the maltreatment, abuse and neglect of children is a significant social problem that damages children physically, mentally and emotionally and inflicts immeasurable harm on society as a whole and all children deserve to be nurtured, protected and free from physical or emotional harm; and

**WHEREAS**, the State of New Jersey and the Department of Children and Families believe that the best place to raise children is among strong, healthy families; and

**WHEREAS**, the State of New Jersey is committed to building a continuum of community-based child abuse prevention and intervention programs that are culturally competent, strength-based and family-centered and that achieve positive outcomes for parenting and family relationships, as well as empower domestic violence victims and their children; and

**WHEREAS**, the New Jersey Department of Children and Families embraces the Standards for Prevention Programs developed by the New Jersey Task Force on Child Abuse and Neglect; and

**WHEREAS**, all sectors of the community, including law enforcement, medical professionals, schools, courts and media outlets, as well as numerous public and private agencies, have joined

forces to promote public awareness and community involvement in strengthening families during the month of April and continuing throughout the year.

**NOW, THEREFORE, ON BEHALF OF THE TOWNSHIP COMMITTEE, I , PAUL ABRAHAM, MAYOR OF THE TOWNSHIP OF ALEXANDRIA,** do hereby proclaim April 2015 as *Child Abuse Prevention and Awareness Month* and urge our residents to become involved in efforts aimed at strengthening families and communities and preventing our children from being abused and neglected.

Dated: April 8, 2015

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Paul Abraham, Mayor  
Township of Alexandria

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• Proclamation recognizing May 3<sup>rd</sup>-May 9<sup>th</sup> as Municipal Clerks Week  
Comm. Pfefferle made a motion, seconded by Comm. Swift to approve the proclamation below. **ROLL CALL: Comm. Swift, yes; Comm. Pfefferle, yes; and Mayor Abraham, yes.**

## Alexandria Township

### Municipal Clerks Week May 3-9, 2015

**Whereas,** the Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

**Whereas,** The Office of the Municipal Clerk is the oldest among public servants, and

**Whereas,** The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

**Whereas,** Municipal Clerks have pledged to be ever mindful of their neutrality and impartially, rendering equal service to all

**Whereas,** The Municipal Clerk services as the information center on functions of local government and community.

**Whereas,** Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of the state, provincial, county and international professional organizations.

**Whereas,** it is most appropriate that we recognize the accomplishments of the Office of the municipal clerk.

**Now, therefore,** I Paul Abraham, mayor of Alexandria Township do recognize the week of May 3<sup>rd</sup> through May 9, 2015, as municipal clerks week, and further extend appreciation to our municipal clerk, Michele Bobrowski and to all municipal clerks for their vital services they perform and their exemplary dedication to the communities they represent.

Dated this 8<sup>th</sup> day of April, 2015

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Paul Abraham, Mayor



## **APPROVAL OF BILLS**

Comm. Pfefferle made a motion, seconded by Comm. Swift to approve the payment of the bills as listed. **Roll Call: Comm. Pfefferle yes; Comm. Swift, yes; and Mayor Abraham, yes.**

<b>Current Fund</b>	<b>\$ 39,647.57</b>
<b>Other Trust Fund:</b>	
1.) Reserves	<b>6,935.19</b>
2.) Grants	<b>143.00</b>
<b>General Capital Fund</b>	
<b>Ordinances</b>	<b>47,875.97</b>
<b>COAH</b>	
<b>Farm Preservation</b>	
<b>Budget and App. Reserves</b>	<b>2,979.67</b>
<b>Dog Fund</b>	<b>2,779.20</b>
<b>Developers Escrow</b>	
1.) Bank of America	
2.) Fulton Bank	
3.) Hopewell Valley	<b>2,138.05</b>
<b>TOTAL:</b>	<b>\$ 102,498.65</b>

<b>Other disbursements</b>	
1.) Local School Tax	<b>\$1,092,379.00</b>
2.) Regional School Tax	
	<hr/>
	<b>\$1,092,379.00</b>

**Total payments presented to the Township Committee    \$ 1,194,877.65**

## **ENGINEER'S REPORT:**

- 1.) Alexandria Estates (Toll Brothers) – Road Condition  
03/11/15 - Per conversation with Carmine, new Executive Board president is reviewing cost estimate for inlet repairs
- 2.) New Municipal Building  
04/02/15 – Punch list walkthrough w/Michele, Glenn & Mike Eggles – reviewed areas that require spackle/paint, carpet cleaning, etc. Final walk through to be scheduled next week.
- 3.) Garage Site Remediation/LSRP  
03/6/15 – HMM continuing work on Remedial Action Report and Remedial Action Permit for Ground Water application per approved budget extension.
- 4.) Pepe Property Environmental Investigation.

03/11/15 – Investigation of on-site soil at the barn revealed no conditions that warranted sampling. HMM prepared to assist Township with abandonment of septic and demolition of structure. Samples from septic field and tank will be collected prior to abandonment. Samples will also be collected for the potential former agricultural uses

Comm. Swift made a motion, seconded by Comm. Pfefferle to approve an extension of April 21<sup>st</sup> as new finishing date for the municipal building. Revised Amendment between the Township and Mobilease Modular Space will be drafted. **ROLL CALL: Comm. Pfefferle, yes; Comm. Swift, yes; Mayor Abraham, yes.**

#### **APPROVAL OF MINUTES:**

- March 11, 2015 Township Meeting
- March 11, 2015 Executive Session Meeting

Comm. Swift made a motion, seconded by Comm. Pfefferle to approve the above Township Committee Meeting Minutes and Executive Session Minutes. **ROLL CALL: Comm. Pfefferle, yes; Comm. Swift, yes; Mayor Abraham, yes.**

#### **PUBLIC COMMENT ON GENERAL MATTERS:**

Resident Judy Tucker questioned why revenue from the AEA barn rentals weren't listed in the budget. CFO Rees noted that the monies aren't listed in the budget because the money is held in a trust fund. Mrs. Tucker asked the Township Committee what the plans were for the pole barn at the Pepe property. Mayor Abraham noted that no decision has been made at this time.

Resident and Board of Adjustment Chair Barbara Daniello thanked Township Clerk Michele Bobrowski for securing the radon test kit grant and seedlings through the New Jersey State Forestry program. Ms. Daniello asked what the cost savings are for not having the dump opened monthly for the residents. Mayor Abraham noted that the savings is approximately \$20,000.00 a year.

#### **CORRESPONDENCE:**

Former Mayor and Committeeman Curtis L. Schick passed away on March 28<sup>th</sup>. The Honorable Curtis Schick was on the Township Committee from 1961-1963. A memorial service will be on April 18<sup>th</sup> at the Alexandria 1<sup>st</sup> Presbyterian Church at 2:30 PM.

Assemblyman Robert Auth in the 39<sup>th</sup> Legislative District has introduced a bill, the Transparent Tax Act of 2015 to the New Jersey General Assembly. This bill would provide clarity to local tax payers and share proportionally the burden of assessment appeal refunds between all taxing authorities. When a tax appeal is granted currently the Township is responsible for refunding the monies and other taxing districts such as the County, school, fire district, etc. do not share in these refunds. Municipalities do not

make up the largest portion of the tax bill and this proposed bill will make all taxing districts responsible for their share of the refund. Mayor Abraham has asked for this matter to be placed on the May agenda for consideration.

Highlands Council sent a "Highlands Implementation Grant Status" letter to the Township commenting that the Township should be applying for \$35,000.00 in grant monies. This grant money would assist in prioritization of funded implementation tasks for FY 2016. Township Committee will ask Township Planner David Banisch to evaluate these grants and see if the Township can make use of them.

Atty. Dragan did a memo to Township Clerk Michele Bobrowski indicating that it would be good practice for the new DPW building to be presented to the Planning Board for recommendation.

The SADC filed comments with FERC regarding the Penn East Pipeline. Sole focus is all of the farmland that was preserved.

Alexandria Township in partnership with the NJ Tree Recovery program will be giving away 1500 seedlings to NJ residents to help replant trees lost in Superstorm Sandy. The seedlings are bare root and range in size from one to four feet in length depending on species. The seedlings can be picked up at the DPW Garage, 255 Hickory Corner Road, Milford, NJ 08848 on Saturday, April 18th from 9 AM to Noon.

DEL VAL Project Graduation is having their annual clothing drive on the following dates:

- 1.) April 9<sup>th</sup> from 4:30-8 PM
- 2.) April 10<sup>th</sup> from 4:30-8 PM
- 3.) April 11<sup>th</sup> from 8 AM-Noon
- 4.) April 13<sup>th</sup> from 4:30-8 PM

Drop off is at the Del Val Regional HS, 19 Senator Stout Road, Frenchtown, NJ 08825. Follow signs to the rear of the school. All items must be clean, wearable, useable, and placed in plastic trash bags. Project Graduation is looking for:

- Men, women and children clothing.
- Household items such as bedding, curtains, towels, pillows and table clothes.
- Toys and accessories such as belts, purses, backpacks, shoes, hats, gloves, socks, scarves and ties

Alexandria Township 2015 Fishing Derby:

Alexandria Park & Rec will be holding the annual fishing derby at Brunner's Pond (Airport Road) on Sunday, April 19<sup>th</sup> from 9 AM to 2 PM. Open to Alexandria Township kids 16 years and under.

- Food and drinks available on grounds
- Hourly prizes awarded for largest fish
- Sponsorship or donations accepted for this event

Comm. Pfefferle made a motion, seconded by Comm. Swift to move to Executive Session. **Roll Call: Comm. Pfefferle, yes; Comm. Swift, yes and Mayor Abraham, yes.**

**Open Public Meetings Act RESOLUTION- Executive Session**

**WHEREAS, N.J.S.A. 2:4-12**, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist:

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
  - \_\_\_\_\_ A confidential or excluded matter under Federal or State Law or Court Rule.
  - \_\_\_\_\_ A matter involving information that may impair the Township's rights to receive funds from the United States Government.
  - \_\_\_\_\_ A matter constituting an unwarranted invasion of an individual's privacy rights.
  - \_\_\_\_\_ Collective Bargaining Agreement or negotiation of the Agreement.
  - \_\_\_\_\_ Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.
  - \_\_\_\_\_ Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.
  - \_\_\_X\_\_\_ Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.

**Diocese of Metuchen**  
**Township Lease**  
**Alternatives Inc**  
**COAH**
  - \_\_\_\_\_ Matters falling within the attorney-client privilege.
  - \_\_\_X\_\_\_ Personnel matters involving a specific employee or officer of the Township.

**Glenn Griffith**
  - \_\_\_\_\_ Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.
3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
5. This Resolution shall take effect immediately.

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**MOTION TO RETURN TO PUBLIC SESSION:**

Comm. Pfefferle made a motion, seconded by Comm. Swift to return to Public Session.

**ROLL CALL: Comm. Pfefferle, yes; Comm. Swift, yes and Mayor Abraham, yes.**

Comm. Pfefferle made a motion, seconded by Comm. Swift to approve an appraisal submitted by Robert Heffernan in the amount of \$1,795.00 for the Diocese of Metuchen.

**ROLL CALL: Comm. Pfefferle, yes; Comm. Swift, yes, Mayor Abraham, yes.**

Comm. Pfefferle made a motion, seconded by Comm. Swift to approve a Resolution authorizing a funding commitment letter also known as Draft 3 for ADTI Housing Corp. /Alt. Inc. for the Kappus Road property. **ROLL CALL: Comm. Pfefferle, yes; Comm. Swift, yes, Mayor Abraham, yes.**

Comm. Pfefferle made a motion, seconded by Comm. Swift have a resolution drafted that the Township would file a declaratory judgment in the window provided by the Supreme Court between June 8<sup>th</sup> and July 8<sup>th</sup> and retain special council specializing in Mt. Laurel court proceedings. Comm. Pfefferle will interview select candidates and will report back his findings at the May meeting. **ROLL CALL: Comm. Pfefferle, yes; Comm. Swift, yes, Mayor Abraham, yes.**

Comm. Swift made a motion, seconded by Comm. Pfefferle to add to the above resolution the creation of an affordable housing subcommittee composed of Comm. Pfefferle, the Chair and Vice-Chair of the Planning Board, along with the Township Planner to meet as frequently as they determine to plan out the Township's strategy in going forward with the COAH situation. **ROLL CALL: Comm. Pfefferle, yes; Comm. Swift, yes, Mayor Abraham, yes.**

Comm. Swift made a motion, seconded by Mayor Abraham to approve the job title of Senior Working Foreman effective date of August 18, 2014 for Glen Griffith. **ROLL CALL: Comm. Pfefferle, abstain; Comm. Swift, yes, Mayor Abraham, yes.**

**EXECUTIVE SESSION:**

The following matters were discussed in Executive Session:

- Township Eviction Notice

Matter to stay in Executive Session

- Diocese of Metuchen

Received an updated appraisal price from Robert F. Heffernan in the amount of \$1,795.00.

- Glenn Griffith-Job Title Effective Date

A resolution will be done to reflect a retro date of back pay from August 18, 2014.

- Alternatives Inc.-46 Kappus Road

Township already has approved to assist the funding of this project. Alternatives Inc. needs an updated commitment letter. Atty. Dragan drafted a resolution with a change to the last line in draft 3.

- COAH

Reviewed correspondence by Township Planner David Banisch. The Township Committee will appoint an Affordable Housing Subcommittee who will consist of the Twp. Planner, a Planning Board member, Twp. Committeeman, and an Open Space member.

### **MOTION TO ADJOURN**

Comm. Pfefferle made a motion, seconded by Comm. Swift to adjourn. **ROLL CALL:** Comm. Pfefferle, yes; Comm. Swift, yes; and Mayor Abraham, yes. **Meeting Adjourned at 9:44 PM.**

**Respectfully Submitted:**  
**Michele Bobrowski, RMC**  
**Township Clerk**

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of April 8, 2015 and certify that said Minutes were approved unanimously by the Township on the 13th day of May 2015.

\_\_\_\_\_  
Paul Abraham, Mayor

Dated: \_\_\_\_\_